



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Naomi L. Bolton
Land Use Coordinator

Office Hours:
Monday
thru
Friday
8 AM – 4:30 PM

**CIP SUBCOMMITTEE
MINUTES
OCTOBER 2, 2007
(Approved as written 11/7/08)**

PRESENT: Paul Morin; Jon Dowst; Richard Butt; Paul Marsh; Naomi L. Bolton, Land Use Coordinator

GUESTS: Robert Richards, Fire Chief; Greg Begin, Police Chief; Carl Knapp, Public Works Director; Jeff Barden, R & R Communications; Fred Ventresco, Town Administrator (joined meeting late).

I. CALL TO ORDER:

Chairman Paul Morin called this meeting to order at 4:00 PM in the Town Office Conference Room of the Weare Town Office Building.

II. MINUTES:

SEPTEMBER 19, 2007 MINUTES: Due to the limited amount of time available this afternoon, the subcommittee proceeded right to meeting with the department heads, so the minutes were not taken up at this time.

III. PUBLIC MEETING:

Communications for all Safety Department Discussion: Jeff Barden from R & R Communications was present along with the Fire Chief, Police Chief and the Public Works Director to discuss the Town's communication system for all the departments. Carl stated that he has purchased all his equipment for Mine Hill but there is a dilemma because the building that houses the equipment is in need of being upgraded and/or repaired prior to putting in all the new equipment. They have been trying to reach someone from Crown Castle who is the owner to see what the process is for upgrading and/or repairing the existing facility. The new building will need insulation and air conditioning. The next question was where were the funds going to come from for the building upgrade. The consensus of the subcommittee was that it would be from the existing communication fund. Chief Richards and Chief Begin were willing to talk to the Trustees of the Trust Funds. Chief Richards and Chief Begin will split the cost of the building and Carl's department would do the work. The subcommittee stated that they would also like to see some sort of letter from Crown Castle authorizing the upgrade. To get the Fire and Police Departments up and running there would need to be 6 more voter sites added for the Fire Department and 8 more voter sites added for the Police Department. These voter sites would be installed on the newer cisterns in which the Town has ownership and it is not an easement. The total cost to bring everything up to date would be \$90,000.00. The discussion amongst the three departments and the subcommittee was to take \$10,000 from each of the

Fire and Police existing capital reserve funds; then add \$30,000 to each of the Fire and Police funds and \$10,000 for the Highway fund, which would total the \$90,000.

Road Reconstruction: Carl briefly touched upon the fact of putting the road reconstruction into the CIP or not. The consensus of the subcommittee was that it should be part of the plan. This will be discussed a little further when Carl comes back next week.

Building Committee: The Building Committee plans on making a visit to each building and looking at what needs to be done to each. The subcommittee asked Naomi to invite the Building Committee into the next meeting to discuss what their role is. The subcommittee has received three separate building requests and none of them have been reviewed by the Building Committee.

Remaining schedule: The subcommittee will be meeting on Wednesday, October 10th from 6-8 PM to discuss requests with Parks and Recreation; Building Committee; Cable and Board of Selectmen. Then again on Thursday, October 11th from 8-10 AM with the Trustees of the Trust Funds; Carl Knapp, Public Works Department and Jim Crane, SAU #24. The plan was that these two meetings would be the last two meetings for requests. The next regular meeting will be on Wednesday, October 17th for the CIP Subcommittee to finalize all the requests and then hopefully get on the Board of Selectmen to go over the plan before November 1st.

III. OTHER BUSINESS:

Rewording the Government Building and Maintenance Fund: The subcommittee talked about rewording the purpose of this fund so that it would be a little less ambiguous. Now it appears very ambiguous and the subcommittee would like to see it expanded to include needs assessments, deferred maintenance but also somehow put a cap on the amount that is in there.

Library Trustees: Paul Marsh stated that the Library meeting is Thursday night and he is going to ask to have them put together anything that might be coming up over the next few years to at least get it on the radar screen. They don't have any requests for 2008, just the computer replacement amount that was approved a couple of years ago.

III. ADJOURNMENT:

As there was no further business to come before the subcommittee, the meeting was adjourned at 5:30 PM.

Respectfully submitted,

Naomi L. Bolton
Land Use Coordinator